

**MINUTES OF THE ANNUAL MEETING OF
OTTERBOURNE PARISH COUNCIL, 17 JULY 2012 AT 7.30 PM
IN THE JOHN & BETTY MOBBS ROOM OF THE VILLAGE HALL**

2038

Present: Cllrs Jones, Acton, Doherty, Stansbury, Barton-Briddon, Reeves, Stirrup

In attendance: District Cllr Mike Southgate; Mrs P Wrightson; Mr R Emery; Mrs K Mantell
PC Matt Dunlop and a PCSO; Lynne Hill Project Manager for Elderfield and an associate from LHT;
3 Parishioners; Clerk

1. Election of Chairperson

Cllr Jones was proposed by Cllr Acton, seconded by Cllr Barton-Briddon and approved unanimously by Council.

2. Election of Vice-Chair

Cllr Acton was proposed by Cllr Jones, seconded Cllr Barton-Briddon and approved unanimously by Council. Cllr Acton was thanked by Council for her role as Acting-Chair for the past three months.

Council addressed the requirements under Standing Orders items i) to xvi) as detailed in the Minutes.

3. Declaration of Interest: There was none.

4. Correspondence: Correspondence Folder passed to members for circulation.

5. Apologies for Absence: Cllr Kelly; County Cllr Charlotte Bailey.

6. Minutes of the Meeting:

To approve the Minutes of the Parish Council meeting 15 May 2012

Minutes previously distributed to Councillors. Proposed as accurate record by Cllr Doherty; seconded Cllr Jones, approved by Council and signed.

7. Action Points and Matters arising on the Minutes and not discussed elsewhere:

A list of points and actions taken had been previously distributed. All points had been actioned or would be reported on during the meeting except as follows:

11. c) Contractors Health & Safety Risk Assessment.

Cllr Jones and the Clerk had commenced this on 7 July with Mrs Gaines. Some items of safety would be put into place ie some safety cones for behind the car and a fluorescent tabard.

To assess H&S for remaining Contractors working for the Parish Council	Cllr Jones/ Clerk	18 Sept
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17. Use of Oakwood Park Recreation Ground by local fitness operator

Cllr Acton had determined there were about six participants who were mostly Otterbourne residents. No damage was being made to the grass. The permission lasted for a 10 week trial and there would be further assessment thereafter.

8. Open Session for Parishioners

A Parishioner made report on four matters. i) Otterbourne Wood – a number of bottles and cans were evident with other litter. ii) Stoney Chute Footpath – the tarmac was breaking-up creating pot holes and difficulty with gripping underfoot. iii) Footpath on west side of

Otterbourne Hill – was still partially blocked with fallen tree branches and becoming boggy.
 iv) Cranbourne Drive sapling – this was noted as waterlogged and in poor condition.

i) To assess and report for voluntary litter pick or Lengthsman work	Cllr Acton	18 Sept
ii) To assess and report to WCC or undertake OPC action	Cllr Stirrup	18 Sept
iii) To assess and report to WCC or undertake OPC action	Cllr Stirrup	18 Sept
iv) To report to Chris Williams to assess and advise action	Cllr Jones	18 Sept

A report regarding concerns about Otterbourne School parking was received. The number of vehicles at drop-off and collection times was causing heavy congestion. Some vehicle owners were not parking responsibly: damaging verges, blocking driveways and preventing emergency vehicle access. The Parish Council had approached WCC in 2010, without success, to implement parking restrictions. Cllr Southgate offered to help with further investigation by WCC.

To write to the School requesting support measures to reduce problem	Cllr Jones	18 Sept
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9. Co-option of a Councillor

Mr Mike Pechkaytis had expressed interest in joining the Council. Proposed by Cllr Acton, seconded Cllr Barton-Bridson and greed unanimously.

To receive Declaration of Office and return Register of Interest form to WCC	Clerk	asap
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10. Elderfield Report

Lynne Hill gave a report regarding an unsettled period over the past few months. Feedback was appreciated. LHT had acted swiftly on reports of anti-social behaviour and there had been nine evictions. Cllr Acton had been the link for liaison and would continue with possible community induction and looking at opportunities for volunteer work. The offer of a litter-pick was made in first instance by Ms Hill.

To follow through with litter-pick and other community work	Cllr Acton	ongoing
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11. Police Report

Crime Statistics for the period 15/05/12 to 17/07/12 were: 8 reports of anti-social behaviour; 3 reports of suspicious behaviour; 1 report of criminal damage; 1 report of theft. A number of high visibility patrols were happening. It was strongly advised to keep look-out and report vans and 4 wheel drive vehicles 'scouting' the area; to keep all garages and sheds locked; to turn away approach by cold-callers. Mrs Mantell spoke regarding Neighbourhood watch and made request that information was sent to the two lead co-ordinators who would filter before emailing on to street co-ordinators in order to reduce the amount of information being received.

12. County Councillor's Report

As attached. There were no questions arising.

13. District Councillor's Report

As attached. The grass cutting contract was noted and a request for contact details at WCC made to report areas which do not appear on the schedule. Monitoring of the remainder will occur.

14. Standing Orders, Financial Regulations, Land and Assets Register, Insurance – to adopt

These had been reviewed at the February 2012 Finance and Administration Committee meeting and were recommended for adoption by whole Council. Proposed by Cllr Reeves, seconded Cllr Doherty and adopted for 2012/13.

15. Dates of Meetings

Dates were adopted to end of 2012, with a request for review in September regarding increasing the number of meetings in 2013.

To c/f for September Agenda	Clerk	18 Sept
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16. Appointment of Committees and Representatives

Two documents: Guidance for Committees and Responsibilities for Committees had been copied to all Councillors prior to the meeting. Proposed Cllr Doherty, seconded Cllr Barton-Briddon and approved for adoption by Council.

The Chair and Vice-Chair shall be ex-officio members of every Committee.

Finance and Administration Committee:

Cllr Kelly (C); Cllr Doherty; Cllr Reeves

Recreation and Amenities Committee:

Cllr Acton (C); Cllr Barton-Briddon; Cllr Stirrup; Cllr Reeves; Cllr Stansbury; Cllr Pechkaytis

Allotments:	Cllr Barton Briddon
Otterbourne Common:	Cllr Stirrup and Cllr Barton-Briddon
Play and Youth Facilities:	Cllr Reeves
Otterbourne Sports Club:	Cllr Acton
Otterbourne Cricket Club:	Cllr Acton
Sports Pavilion:	Cllr Acton

Planning and Highways Committee:

Cllr Jones (C); Cllr Barton-Briddon; Cllr Doherty; Cllr Stansbury; Cllr Pechkaytis

Lengthsman:	Cllr Barton-Briddon
Footpaths and Rights of Way:	Cllr Stirrup
Minerals and Waste Services:	Cllr Doherty

Representatives to various bodies

Otterbourne Sports Club:	Cllr Acton
Otterbourne Allotments Association:	Cllr Barton-Briddon
Otterbourne Village Hall Committee:	Cllr Acton
Otterbourne Conservation Group:	Cllr Stansbury
Parish Police Partnership:	Cllr Doherty
Winchester Air Group:	Mr K Smith
Winchester Passenger Transport Group:	Planning & Highways Committee
Hampshire Waste Services Liaison Group:	Cllr Doherty
Winchester Action on Climate Change:	Planning & Highways Committee
Sparrowgrove and Oakwood Copse Conservation Trust:	Cllr Doherty or Cllr Pechkaytis (tbc) and Mrs P Wrightson

Other Responsibilities

Website:	Mr P Weir
Neighbourhood Watch:	Mrs K Mantell
Tree Warden:	Planning & Highways Committee
Elderfield:	Cllr Acton

Cllr Jones thanked all volunteers for acting as Representatives and undertaking responsibilities in particular Mrs Wrightson for her work as Tree Warden over the past five years.

To update details for Councillors and website	Clerk	asap
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17. Report of the Finance and Administration Committee

a) Parish Accounts and Cheques for Payment

The bank statements, reconciliation and 1/4ly analysis had been approved by Cllr Kelly.

b) Reinvestment of Funds

The 3 month reinvestment of funds in the Co-operative account was approved.

c) Bank Signatories

Cllr Oldham was removed from all accounts. The following were agreed as signatories:

Lloyds TSB: Cllrs Kelly, Jones, Acton, Doherty, Reeves

Co-operative Bank: Cllrs Kelly, Jones, Acton

To send off completed Bank Mandates	Clerk	asap
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d) Internal Audit

This had been completed in May with no findings or recommendations and a copy of the report was in the Correspondence File. The auditor was satisfied that the VAT claim re Southern Water and Elderfield had been properly resolved. The Annual Return Sections 1 and 2 had received approval by full Council in the April and May 2012 meetings and the Return had been sent off to the External Auditor on 30 May.

e) Reallocation of Funds

Invoices amounting to £2,565 (ex VAT) had been paid in connection with the Elderfield Cricket Project from the £4,000 lodged as guarantee of fees in 2010/11 with Solicitors Blake Laphorn. WCC had approved funding of the Cricket Project from the Open Spaces Sports Fund and the invoices had been submitted for reimbursement against the £4,218 held in this account. Council was asked to approve the reallocation of the reimbursed sum of £2,565 to finance essential repairs to the Play Area and Youth Facilities following the annual inspection report. Proposed by Cllr Acton, seconded Cllr Stirrup and approved by Council.

18. Report of the Recreation and Amenities Committee

a) Oakwood Park Recreation Ground

i) General – to discuss complaints received, signs, access road pavement

A number of complaints had been received from local residents relating to the Football Club and the number of dog walkers, particularly those bringing groups of dogs to the ground or those that failed to 'pick-up' dog waste. Dealt with under items a) iv) and c) ii) below.

Proposal for expenditure of £240 for repairs to the dip in the pavement.

A longstanding depression on the access road pavement required trial pit excavation (£65) and then filling (£175) in order to give safe access for disabled users of the path. Proposed by Cllr Acton, seconded Cllr Barton-Bridson and approved by Council

To instruct WCC with the work	Clerk	18 Sept
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Ratification of expenditure £75 for repairs to the Countryside Access Board.

The Countryside Access Board had fallen over in high winds or been vandalised and had been reinstated by the Handyman. Proposed by Cllr Doherty, seconded Cllr Barton-Bridson and approved by Council. A number of other quotations were still being sought for the Welcome sign, Play Park and Kickabout signs.

To forward sign quotations for September meeting	Cllr Acton	18 Sept
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ii) Play Park – to receive update on actions resulting from annual safety inspection report
Ratification of expenditure £85.50 for number of minor repair works to the play area

The handyman had completed/was completing: backfilling with soil plus seeding of the gaps at the path edges; fitting caps to outwardly protruding bolts; tightening the junior swing bolts and grip bars, attending gates. Proposed by Cllr Acton seconded Cllr Stirrup and approved by Council. A brace to further reduce lateral movement of the swings would be investigated.

To instruct Handyman to investigate brace	Clerk	18 Sept
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Proposal for expenditure of £95 for repairs to tarmac around Play Den

Expansion gaps had increased and required overbanding to prevent further deterioration by frost. Proposed by Cllr Barton-Briddon, seconded Cllr Stansbury and approved by Council.

To instruct WCC with the work	Clerk	18 Sept
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Proposal for expenditure of £815 for resetting the see-saw

The equipment supplier, Lappset, had inspected the see-saw which had been noted as insufficient ground clearance and some movement occurring at its base. It was confirmed that the piece was classified as Type 2A rocking equipment and therefore the 230 mm clearance did not apply. The base movement was found not dangerous, but likely to deteriorate further. Proposed by Cllr Reeves, seconded Cllr Stirrup and approved by Council.

Proposal for expenditure of £526 for replacing ropes to large climbing tower walkway

Lappset had inspected the ropes which had been noted to one side as fraying. It was confirmed the ropes were not dangerous, but would deteriorate further exposing a metal interior. It was agreed to replace both sides with free installation at the time as resetting the see-saw. Proposed by Cllr Reeves, seconded Cllr Stansbury and approved by Council. The vertical supports were determined as not significantly out of true being less than 2 mm per 1 m run. All equipment would require a sand-down and repainting within the year and Provision would need to be made in the next Precept.

To instruct Lappset with both of the works	Clerk	18 Sept
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iii) Youth Facilities – to consider development of the area

A number of requests to enlarge the area had been received. The Open Spaces Play Fund was only £1,800 and grants would be required to fund a major project. Council approved to undertake consultation with local children and explore extension and development of the area including investigation of available funding.

To begin consultation process and draw up plan	Cllr Reeves	18 Sept
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Concerns over gaps between the grid panels had been discussed with the supplier Monster Play who did not consider them dangerous and advised keeping them monitored. Replacement caps to the bolts would be fitted by the Handyman. Increasing the area of rubber matting under the swings would be addressed as part of the redevelopment of the area. The Handyman had filled and seeded the rabbit holes in the area.

iv) Pavilion, Pitch and Football Club

Ratification of £346 for repairs to the pavilion

An internal lock had been fitted to the lounge bar door to prevent access when toilet facilities were made available for other events. Guttering which had fallen down in recent winds had been replaced. The water supply to the pitches had been isolated following several attempts to turn it on. Proposed by Cllr Acton, seconded Cllr Stirrup and approved by Council. Pavilion Statutory Inspections for the gas boiler, fire regulations and security alarm had been completed on 11 July without problems arising.

Following complaints received about the dugouts being left in position, the Club had requested they be stored behind the pavilion between matches. Council approved with agreement to review. Complaints had been received regarding parking around the roads, in particular of vans. It was agreed the opening of the height restriction barrier to enable vans to park within the car park would be helpful. It was considered lowering of the drop post to enable parking on the grass would cause deterioration to the grass and was not approved. A suggestion was made for the Club to approach Williams Garage for additional evening parking space. Complaints had been received regarding one particular floodlight beam shining into the rear of houses and also into drivers' eyes approaching via Oakwood Avenue. The Club had agreed to try and adjust the angle to improve the situation.

To write to Club re. approval given for dugout storage with review, agreement to open HR barrier for vans, efforts to redirect floodlight beam.	Cllr Acton	18 Sept
To write to Club re. approval is not given for parking on the Grass and to suggest approach to Williams Garage.	Cllr Acton	18 Sept

The annual rent review would be advised to the Club for commencement 1 August 2012 when the RPI for June was made available.

To write to the Club with rent review details	Clerk	23 July
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Complaints regarding the number of professional dog walkers bringing groups of dogs into the ground, some owners failing to pick-up waste or retain proper control over their dogs had been received. The WCC Dog Warden service had been asked to assist. A number of posters and stickers were handed round to Council. It was agreed to initiate an awareness campaign over the summer months. Also reported on under Item c) Greenacres Drive.

To order posters and stickers and to liaise with Dog Wardens	Cllr Acton	asap
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b) Otterbourne Common

Ratification of expenditure £120 for grass cutting

WCC had not informed a change to the schedule reducing cuts to four times per year, the first being at the end of June and not in time for potential use of the Common for the Jubilee weekend. The schedule was under revision by WCC. Proposed by Cllr Acton, seconded Cllr Barton-Bridson and approved.

c) Open Spaces

i) Greenacres Drive – to consider access to and use of the new open space area, including works to open the linking footpath from Oakwood Park Recreation Ground.

The land was designated amenity area as part of the 1997 Greenacres development. It was not suitable for additional sports ground, but could potentially provide an alternative area for dog walkers. Council agreed to explore the cost of opening the linking footpath and some clearance of the area.

To take project forward for feasibility and costing	Cllr Acton	18 Sept
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ii) Spender's Mede – numerous complaints had been received about litter, cans and bottles arising from drinking in the area, particularly around the stile. The police had undertaken patrols to reduce the anti-social behaviour and as further measure it was suggested to replace the stile with a gate which would also enable disabled access to the nature reserve. It was understood that the Conservation Group would like to retain the stile but the matter would be discussed at its meeting on 3 August.

To attend meeting and report back to Council	Cllr Stansbury	18 Sept
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d) Elderfield Cricket Pitch

Proposal for expenditure of £85 for the Planning Application fee for site access via the disused field gate off Kiln Lane and to fund up to £500 for technical help in connection with this as per guidelines agreed.

The Cricket Club had started the design statement but was still working on specifications for the gateway and splay requirements. Detailed estimates had not been received for the technical assistance required. It was hoped the application would be submitted by 1 August. Council was asked to approve the proposal with guidelines that estimates would be submitted for consideration beforehand and the work would be completed before 1 September. Proposed by Cllr Acton, seconded Cllr Stansbury and approved by Council.

To advise Club of agreement for 1 September and receive and act on estimates	Cllr Acton	asap
To c/f for review of project at September meeting	Clerk	Clerk

19. Report of the Planning and Highways Committee

a) Applications and Decisions

As attached list. Of particular note: 11 Coles Mede – Objection was made at WCC Planning Committee regarding the size of the development and the proposed exterior finish in relation to plot and surrounding properties. WCC approved with conditions on exterior.

b) Winchester District Plan Part 2 – to consider producing a Neighbourhood Plan

An enquiry had been made to WCC for possible grant funding in order to produce this.

To further enquiries from WCC and other sources	Cllr Jones	18 Sept
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c) Old Churchyard, Kiln Lane

HCC Legal Services had written to advise it was assessing the responses received from users of the entrance. The exact delineation was difficult to determine and photographic evidence from users would be helpful. Enforcement action was being considered regarding encroachment on the western verge and an underground stream maintained by HCC.

Assessment of modifications and encroachment was also being made to the eastern edge of the entrance including loss of vehicular access rights. HCC Rights of Way Officers would be assessing the effect on the Right of Way as a separate issue.

d) Lengthsman

The first visit had concentrated on work at the north end of the village. He would visit again shortly and a new Worksheet was being composed.

To put together Worksheet for w/c 30 July	Cllr Barton-Briddon	23 July
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e) Otterbourne School Meadow Project

The start date was still uncertain, but was supposed to be during the school summer holidays. Eight spaces would be lost in the Free Car Park during works and part of the hedge for access to the site across the footpath to the school.

To write to the school along with the parking concerns advising importance of completing work during the holidays	Cllr Jones	18 Sept
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f) Highways

Grass verges: a project was underway to identify all verges and areas currently uncut or untidy to report to WCC. 30 mph roundels: these were expected for completion by end of July. Safety Railings: these were in place at end of Waterworks Road/Main Road but still

awaited for Greenacres Drive/Main Road paths. Blocked drains: a number had been reported and request made to report any evident on Hantsweb or to a Councillor.

To further verges, railings and drain matters	Cllr Jones	18 Sept
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g) Pine Trees on footpath between Greenacres Drive and Meadowcroft Close (new item)
Enquiries from residents regarding cutting back of some branches had been made. It was unclear from the plans who was responsible: Greenacres Drive Management Company, the Parish Council or WCC. The Greenacres Drive Management Company had written to advise they thought the trees Parish Council responsibility. Further consultation would occur and WCC contacted to determine.

To consult with GDMC and WCC	Cllr Jones	18 Sept
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20. Report of Representatives to various bodies

Otterbourne Village Hall: At the AGM the Parish Council had given thanks to OVHC for their excellent management and ongoing funding of the hall.

Allotments: The gate onto Chapel Lane was in need of replacement. A quotation had been received and a request to the Parish Council for a £150 contribution was made.

To c/f for September Agenda	Clerk	18 Sept
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21. Jubilee Projects

Path: the arrangements were in place for the opening of the path and the sign was ready for installation. There would be a reception at the pavilion afterwards.

Tree Planting: the arrangements were in place for planting which would be undertaken by Chris Williams. Refreshments would be provided for about 40 scouts who were attending. There would be various stalls on the Common and The Otter PH would be undertaking its own event at the same time.

The Chairman thanked Debbie Morgan for organising a successful event on 3 June and also Dick Oldham and the PCC Committee for organising the event on 1 July.

22. Risk Assessment and Management

It was noted that an overgrown hedge needed cutting back along Cranbourne Drive footpath. The bank along Boyatt Lane alongside the Allotments needed cutting by WCC. A small amount of Knotweed had been discovered in the Laurel hedge on Cranbourne Drive.

To report Boyatt Lane bank and trees to WCC	Clerk	18 Sept
To instruct on cutting back of hedge and Knotweed work	Clerk	18 Sept

23. Any other business from Councillors

The provisional date for the Civic Service was announced as Sunday 14 October 2012. The service would be at St Matthew's Church, Otterbourne at 0930 hours with reception in the Bianchi Suite afterwards.

To confirm date, advise C&S Parish and issue list to Chair	Clerk	asap
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24. Date of next meeting

18 September 2012 commencing 7.30 pm

Otterbourne Parish Council Report of the Finance Committee 17 July 2012

a) <u>Parish Accounts stand as follows</u>	£	£
	Current Statement Balance	Last Statement
Lloyds TSB Treasurers	17,428.56	11,344.00
Co-operative Bank Current Account	0.60	0.60
Co-operative Investment a/c 12 mth to 26/04/13 @ 2.156%	15,000.00	
Co-operative Investment a/c 3 mth to 27/07/12 @ 1.53%	<u>20,385.91</u>	<u>35,251.33</u>
Total Balance	52,815.07	46,595.93

b) **Cheques for payment made 19 June 2012 from Lloyds TSB Treasurer's Account**

2602	Mrs M Gaines – bus shelter cleaning May	106.98
2603	Mrs J Ayre – salary May	721.94
2604	Mrs J Ayre – reimbursement of office and travel	106.60
2605	John Murray – internal audit	165.00
2606	Shaw and Sons – accountancy books for 2 years	46.14
2607	HMRC - tax and NI contributions April-June employee and employer	138.90
2608	Winchester City Council – bund and posts at Chapel Lane Common	360.00
2609	Cannon – Recreation Ground maintenance April	246.91
2610	Dek Graphics – printing/copying costs Jan – May	157.55
2611	Raymond Brown Minerals and Recycling Ltd – Jubilee Path	<u>1688.54</u>
		3738.56

Cheques for payment on 17 July 2012 from Lloyds TSB Treasurer's Account

2612	Mrs M Gaines – bus shelter cleaning June	106.98
2613	Mrs J Ayre – salary June	721.74
2614	Mrs J Ayre – reimbursement of office and travel and 1/4ly tel/broadband	149.65
2615	OVHC – Parish hall hire July, September and October	60.00
2616	MJT Decorating Ltd – SLR sign movement and battery change	96.00
2617	IR Phillips & Co Ltd	731.40
2618	Bryan Foot – handyman	685.81
2619	OCS Cannon – maintenance recreation ground May	536.26
2620	Raymond Brown Recycling – Jubilee Path 2 nd gravel invoice	430.27
2621	WCC – Supply and install replacement boundary post at recreation ground	75.00
2622	Southern Water – standpipes at recreation ground	67.65
2623	Cash – receipted cost for update of Chairman's badge of office	50.00
2624	Petty Cash	100.00
2625	WCC – village nameplate signs	<u>1000.76</u>
		4811.52

Planning Matters for Consideration in June 2012

Applications and Closing Dates for Comments

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|--------------------------------------|---|
| Case No. 12/01209/FUL
3 July 2012 | 17 Oakwood Avenue, Otterbourne
Single storey rear extension
No Comment |
| Case No. 12/01267/APN | Highbridge Farm, Highbridge Road, Highbridge
Erection of storage barn
No objection to development as a farm barn,
but concern if the new barn was used in the future
for expansion of the commercialization of the site. |

Decisions

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| Case No. 12/00973/TPO | 5 Oakwood Close, Otterbourne
1 no Conifer fell. Application permitted |
| Case No. 12/00650/FUL | Penarth House, Otterbourne Hill, Winchester
Change of use from office to children's day nursery
Application permitted |
| Case No. 12/00548/FUL | 11 Coles Mede, Otterbourne
Demolition of conservatory to side; erection of two
storey side extension Application permitted |

Planning Matters for Consideration in July 2012

Applications and Closing Dates for Comments

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| Case No. 12/01279/FUL
23 July | Brenbrook, Park Lane, Otterbourne
Two storey side and rear extension; bay window front
extension, alterations to elevations, chimney and raised patio
No Comment |
| Case No. 12/01335/FUL
26 July | Kamiti, Main Road, Otterbourne
Conservatory to rear No Comment |

Decisions

- | | |
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| Case No. 12/00946/FUL | 89 Cranbourne Drive, Winchester
Sun lounge extension Application permitted |
| Case No. 12/00854/FUL | Cedar Lodge, 143 Pitmore Road, Eastleigh
1 no detached dwelling Application refused |
| Case no. 12/01267/APN | Highbridge Farm, Highbridge Road, Eastleigh
That no objection be raised |

**Report to Otterbourne Parish Council
from County Councillor Charlotte Bailey
2012-07-17**

As the parish agenda is so long tonight I send a short report instead of coming in person. Please contact me with any issues arising.

Water and Flood management

With the recent and more frequent downpours of rain the County is moving forward on its plans to manage flood risks in Hampshire. HCC has new responsibilities from Government and has already had meetings with local councils and parish councils. It is important that the local experiences are recorded and factored in to any plans. It is recognised that any new building also has an impact and sustainable drainage design has been a feature of new planning applications. In future the County will be responsible for the upkeep and maintenance of future larger schemes so is making sure planning officers have the skills to determine the robustness of new proposals. More detail is to be found at www.hants.gov.uk/flooding

Kiln Lane

I have asked the Legal team at the county to try to speed up investigations into the Highway rights in Kiln Lane. Rebecca Taylor is keeping the Parish Council informed. There is an error in her letter identifying the stream in Kiln Lane as the Kitchen Navigation but she has now corrected that.

Captain Barnard Application

The new Brendoncare application is now in. The Parish Council may wish to discuss any water management issues which were a concern for the original application.

School Places Plan

The decision on proposals to increase school places in Winchester was made today. I had been in close discussion with other County Councillors and we made a joint submission both to the consultation and to the Executive member today. It was felt that the decision to create a new 4 – 16 school at Westgate would not impact on Otterbourne school and in fact the school did not feel moved to respond to the consultation. Winchester remains a popular area for families and the pressure on school places reflects this. HCC is learning new skills in trying to predict where places will be needed.

Minerals & Waste

The Hampshire Minerals and Waste Plan to which Otterbourne made a submission has been examined in public by an Inspector. He raised only a few concerns, mainly about allocation of particular sites and the possible shortfall of specific materials. These will be taken back to him. He had no concerns regarding amenity for local people and complemented HCC on the consultation process. We will still be reliant on the Planning Process when it comes to influencing what happens locally.

Jubilee celebrations

The celebrations in Otterbourne have been a great success so far and I look forward to the grand opening of the Jubilee Path which I hope to be able to attend. We have a full County Council meeting that day so I hope I am not delayed. The planting of the oak tree on Otterbourne Common seems to be developing into a community event but I do hope that any tables and tents will be removed quickly.

Winchester District Councillors Report OPC 17.7.2012
Cllrs Mike Southgate and Jan Warwick

1. Grass Cutting Contract

We are aware the change of grass cutting contract has caused some problems in the parish notably on Otterbourne Common. This involved changing the number and frequency of cuts, all exacerbated by the current wet weather. Concerns have been raised with the officers, action was taken about Otterbourne Common and the situation and number of cuts will be kept under review. A schedule of cuts in other areas of Otterbourne has been circulated for comment and amendment.

Grassed areas throughout the Winchester District have different frequencies for cutting during the grass season which runs from late March to early October – The range of frequency is from twice per season to nine cuts per season based upon officers assessments. Not all grassed areas are the responsibility of Winchester City Council, some are managed by HCC.

2. Southampton Airport

During the Olympics and Para-Olympics the majority of private aircraft will be based at Farnborough. Southampton Airport is working with the Winchester Air Group to monitor the noise impact following changes to the landing flight paths from the north (Winchester) during the Olympic period. The WAG airspace survey (attached) takes place from July 1st to 7th and 22nd to 28th July to collate perceptions of aircraft noise and provide some useful evidence for a permanent change (quieter/safer/greener). The airport has also purchased three noise monitors to be strategically placed.

The work on the Instrument Landing System halted by poor bad weather will resume for one week in August (there will be some changes to flight paths during this time). The aircraft stands are now lit by a LED system built in Chandlers Ford creating a low energy, high quality and reduced maintenance system-the first of its kind in the UK.

3. Community SpeedWatch

I attended a presentation by the Police and have passed relevant information on to the Clerk and other Parish Councillors.

4. Gypsy and Travellers Briefing

Has been organised for Winchester City Councillors, Parish Council representatives and relevant Council employees on 26 July from 4pm – 6pm at Winchester Guildhall.

5. Sporting Heroes 7 July to 26 August - Winchester Discovery Centre

Sporting Heroes is an exciting summer exhibition which celebrates our local sporting personalities past, present and future. Full of fascinating objects and inspiring stories, from the world of Ancient Greece to the dedication of our young sporting heroes of today and with plenty of fun activities and things to do, for the whole family.