

## **OTTERBOURNE PARISH COUNCIL DATA PROTECTION POLICY**

From 25 May 2018, the UK Data Protection Act 1998 was superseded by a new General Data Protection Regulation which is more far-reaching and grants data subjects a number of new rights. These include the right to judicial remedy against organisations that have infringed their rights, mandatory data breach reporting, and an organisation adopting ‘appropriate technical and organisational measures’ to protect personal data.

The Parish Council notes the additional requirements imposed by the General Data Protection Regulation (Regulation (EU) 2016/679). It notes that any information of personal or sensitive nature is ‘ancillary’ and not part of its ‘core function’ as described in the regulation and guidance notes. The following statement was agreed:

*‘Otterbourne Parish Council may collect and use personal information for administration purposes, financial control or to deliver council services, but under no circumstances should the Clerk or a Councillor impart any personal information without consent from the individual concerned.’*

The Parish Council is registered with the Information Commissioner.

Please contact the Clerk to the Parish Council regarding any issue you may wish to raise.

**Adopted: Otterbourne Parish Council meeting 16 May 2023.**

# Data Protection Registration Certificate

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Otterbourne Parish Council

PO Box 663  
Winchester  
SO23 3PB

Registration reference: Z8733826  
Date registered: 24 December 2004  
Registration expires: 23 December 2023



Issued by: Information Commissioner's Office,  
Wycliffe House, Water Lane, Wilmslow, Cheshire  
SK9 5AF

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Website: [ico.org.uk](http://ico.org.uk)