

**MINUTES OF THE MEETING OF OTTERBOURNE PARISH COUNCIL 1801
OTTERBOURNE VILLAGE HALL – 21 APRIL AT 6.30 PM**

Present: Cllrs Oldham (Chairman); Hudson; Taylor; Weir; Zebedee; Phillips;
Barton-Briddon; Andrews

In attendance: District Cllr E Bell; PCSO Warren Carne; Mr M Warne; Mrs P Cole;
Mrs P Wrightson; Clerk.

1. **Declaration of Interest:** None declared.
2. **Correspondence:** Correspondence Folder 2 passed to members for circulation.
3. **Apologies for Absence:** County Cllr Mrs C Bailey; District Cllr G Beckett.
Cllr Williams had tendered her resignation on 16 April due to work and family commitments. The Chairman thanked Cllr Williams for her work, in particular with regards to the new Children's Play Park.
4. **Minutes of the Meeting:**
To approve the Minutes of the Parish Council meeting 17 March 2009
Minutes previously circulated to Councillors. Proposed as accurate by Cllr Hudson, seconded by Cllr Weir, approved by Council and signed.
5. **Action Points and Matters arising on the Minutes and not discussed elsewhere:**
All points had been actioned or would be reported on except the following:
5i) Website and Freedom of Information
Cllr Weir had completed the basic website which was up and running. HCC had agreed to set up a redirection for all users accessing the old website to the new one. Further work would be carried out to bring the new website fully up-to-date. Cllr Oldham thanked Cllr Weir for his work.

Action	By Whom	By When
To continue work on website	Cllr Weir	19 May

10. Open Session for Parishioners

A report had been received that Kiln Lane needed litter picking, but this was deemed too dangerous a road for volunteers and HCC had been requested to do the work.

12a) To gather ideas and make proposal for official opening of the Play Area

Following the resignation of Cllr Williams, Cllr Oldham agreed to forward this.

Action	By Whom	By When
To gather ideas and make proposal for official opening	Cllr Oldham	19 May

13d) Refurbishment of White lines to Car Parks

The Contractors had been advised of the tender outcome and a date for commencement of works was awaited.

6. Police Report

A police report had been received detailing nine incidents: 1 criminal damage, 1 drug offence, 1 firearm offence (local farmer in field), 1 neighbour dispute, 1 road traffic collision, 1 rowdy and inconsiderate behaviour, 1 suspicious person, 1 theft, 1 door-to-door salesman without licence.

7. County Councillor's Report

An annual report from County Cllr Charlotte Bailey had been received to be distributed to Parishioners at the Annual Assembly.

8. District Councillor's Report

Cllr Bell's report had been distributed to all Councillors and is attached.

9. Open Session for Parishioners

Nothing reported.

10. Report of the Finance Committee

a) Parish accounts and cheques for payment

As attached.

b) Cllr Andrews approved the 1/4ly reconciliation and approval of all bank statements. The Co-operative investment accounts would be considered at the Finance Meeting on 27 April.

11. Report of the Amenities and Recreation Committee

a) Children's Play Area – update

The play area had been completed with minimal disruption to the recreation ground and in readiness for the Easter school holidays. The safety inspection report had been received and several snagging points, together with the landscaping had been attended to. The inspection report together with the final progress report and photographs of the ongoing project would be submitted to Veolia for payment of the grant. Several complaints had been received regarding the difficulty for children to reach the upper level of the climbing frame. The east gate was noted as requiring further attention to shut properly.

Action	By Whom	By When
To submit final requirements to Veolia for the payment of grant funds	Clerk	asap
To arrange meeting between Lappset and Cllrs to discuss amendments to climbing frame and east gate repairs.	Clerk	asap

b) Proposal to spend £2,786 on 1 seat, 3 picnic tables and 1 litter bin for the Play Area

Three quotations had been received: Lappset, Neptune and Earth Anchors. Cllrs agreed the Neptune quotation on basis it was cheapest (£2,526) and seats were similar to those at present within the play area. Permanent fixing on grass would be made. Cllr Weir stated concern regarding expenditure of additional money prior to the climbing frame amendments being finalised. Proposed: Cllr Barton-Briddon, seconded Cllr Oldham and approved by Council.

Action	By Whom	By When
To place order with Neptune.	Clerk	19 May

c) Proposal to spend £505 on notice board for the Play Area (£500 grant received from HCC) with further option for up to £150 for header board and text

Four quotations had been received: Greenbarnes, Glasdon, Fitzpatrick Woolmer, Pinpoint Presentation. Cllrs agreed expenditure for the Greenbarnes board in Iroko finish, together with header and Otterbourne Parish Council text.

Proposed: Cllr Barton-Bridson, seconded Cllr Phillips and approved by Council.

Action	By Whom	By When
To place order with Greenbarnes and installation by handyman.	Clerk	19 May

d) Ratification of expenditure for the purchase of an age restriction sign for the Play Area: £124 plus VAT

Cllr Oldham had produced temporary notices to display at the Play Area and deter users of inappropriate age. Clerk had consulted WCC regarding a sign and a quotation had been received. Proposed: Cllr Weir, seconded Cllr Andrews, and approved by Council.

Action	By Whom	By When
To arrange for handyman to install sign.	Clerk	19 May

e) Ratification of expenditure for construction of the access path for the Play Area: £6,528 plus VAT

Expenditure had been agreed in principle at the March meeting. Two quotations had been received from Serco and Lappset. A Proposal by Cllr Oldham had been made between meetings and approval gained from all Councillors to place the order with Lappset, this being the lesser price and also on site for completion of the works with continuity of materials. Proposed Cllr Oldham, seconded Cllr Phillips and approved by Council.

12. Report of the Planning and Highways Committee

a) Applications and Decisions

As attached. Cllr Hudson had made representation at two informal hearings regarding Appeals made by applicants of Four Dell Farm and the Captain Barnard site. An Appeal by Dean Croft had also been made.

Action	By Whom	By When
To inform Clerk regarding written representation in support of WCC for the Dean Croft Appeal.	Cllr Hudson	13 May

b) Flashing speed light- update

Cllr Barton-Bridson had completed the forms regarding the three site positions and these had been submitted to Mike Andrews who had agreed to submit all five Parishes together to HCC.

c) Ratification of expenditure for flashing speed light movement and maintenance £60
 A quotation from Blunts had been received and all five Parishes had agreed to the £60 fee for each movement of the sign within their Parish. Proposed: Cllr Hudson, seconded Cllr Barton-Briddon and approved by Council.

13. Report of Representatives to various bodies

Otterbourne Village Hall Committee

Michael Warne advised that the AGM was on 2 June in the Village Hall.

Tree Warden

Mrs Philippa Wrightson advised that she had been invited onto the SOCCT Committee.

14. Risk Assessment and Management

The Clerk had received a response from the Sports Club regarding items mentioned in the new Lease. The item regarding the structural and electrical report for the floodlights was still outstanding. Cllr Oldham had received notification from the Sports Club that the fencing previously surrounding the dumper truck would soon be removed and also the grass roller.

Action	By Whom	By When
Cllr Weir to follow-up with Sports Club regarding the floodlight report	Cllr Weir	19 May

15. Any other business from Councillors

None received.

16. Date of next meeting: 19 May 2009 at 7.30 pm.

Report of the Finance Committee

a) <u>Parish Accounts stand as follows</u>	£	£
	Current Balance	Last Statement Balance
Lloyds TSB Treasurers a/c 1074401	47758.20	73435.48
Plus Precept 1 st half instalment £13,163		
Bank of Ireland No 1 Open Spaces	Closed	4,113.86
Bank of Ireland No 2 Deposit	Closed	19,087.55
Bank of Ireland No 3 Clerks Gratuity	Closed	Closed
Bank of Ireland No 5 Reserve	Closed	Closed
Bank of Ireland No 6 Children's Play Area	51.53	28,113.92
Co-operative Bank Guaranteed Reserve (3 mth 6/2/09 at 1.43%)	40,548.22	40,000.00
Co-operative Bank Guaranteed Reserve (3 mth 18/2/09 at 1.28%)	<u>25,000.00</u>	
Total Balance	113,357.95	

b) **Cheques for payment from Lloyds TSB Account**

2186 Mrs M Gaines – Bus Shelter cleaning March	£ 106.98
2187 Mrs J Ayre – Salary March	£ 613.28
2188 Mrs J Ayre – ¼ly tel/www and office allowance March	£ 164.76
2189 Petty Cash	£ 100.00
2190 OVHC – Mar/April/June + Finance 27 April	£ 80.00
2191 Southern Water – allotments Oct-Apr	£ 77.45
2192 HCC - litter-pickers	£ 50.44
2193 Open Spaces Society – subscription	£ 40.00
2194 Cancelled	
2195 Hampshire ALC – subscription LCR	£ 13.50
2196 Came & Co – additional premium for play area equipment	£ 25.00
2197 Taurus Garden Services – Cranbourne Drive Open Space	£ 90.00
2198 Lappset UK – 2 nd instalment of play area equipment	£39,584.70
2199 Lappset UK – payment of access path	£ 7,507.20
2200 Bryan Foot – handyman works and bin emptying	<u>£ 102.00</u>
	£48,555.31

OTTERBOURNE PARISH COUNCIL

Planning Matters for Consideration at the Meeting on 21 April 2009

Comments for consideration by the Parish Council may be made at the Open Session for Parishioners or sent to the Clerk by 6 pm date of Meeting. Further information may be gained from: www.winchester.gov.uk following the link to online planning applications.

Applications and Closing Dates for Comments

Case No: 09/00509/FUL Compton & Shawford Parish	Woodlands Park, Poles Lane, Otterbourne Retention and alterations of existing building to provide 2 no holiday let properties (RESUBMISSION)
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Case No: 09/00540/FUL 1 May	5 Poles Lane, Otterbourne Demolition of conservatory and erection of single storey rear extension
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Decisions

None

Appeals

Appeal Ref: 09/00041/REF Hursley Parish	Mr J G Venn, Four Dell Farm, Poles Lane Proposal to remove condition no 2 of planning permission W08645 agricultural occupancy condition Appeal lodged 31/03/2009. Planning Inspectorate Ref: APP/L1765/A/09/2100741/NWF Comments to Planning Inspectorate by 12/05/2009 To be decided by Informal Hearing
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Appeal Ref: 09/00043/REF Otterbourne Parish	Mr and Mrs Gash, Dean Croft, Poles Lane Appeal against Enforcement by WCC for removal of building works without planning permission Appeal lodged 03/04/2009 Planning Inspectorate Ref: APP/L1765/C/09/2099146 Comments to Planning Inspectorate by 15/05/2009 To be dealt with by Written Representation
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**Report to Otterbourne Parish Council
from District Councillor Eleanor Bell**

21 April 2009

WCC Full Council – 22 April 2009 – LDF Preferred Options and Electoral Review

The LDF Preferred Options paper, as made available on the Council website, will go before Full Council on Wednesday night. If adopted there, it will then go to public consultation in May-June.

Also going before Council on Wednesday is a discussion paper on the Review of Electoral Arrangements. The Local Government and Public Involvement in Health Act 2007 requires the Council to decide in the coming months whether to move to 'all up' elections every four years (all members at once), or remain with the existing system of election 'by thirds' (one member at a time). It can also decide whether to adopt an enhanced role for the Leader or an elected Mayor. If any such changes were made, they would need to be in place for the 2011 elections.

The Council must also indicate whether there is a desire to review ward arrangements with a view to establishing single member wards. It is possible that the Boundary Committee for England may require a review of the whole district because one ward (Boarhunt and Southwick) has exceeded the district norm by more than 30%.

No decision has to be made at present – only an indication of whether there is a desire to review.

Winchester Town Access Plan – Briefing for WCC & HCC Councillors – 20 April 2009

WCC is currently working with HCC to develop an Access Plan for Winchester. The plan will aim to shape the way we move in and around the town and make the best use of highways and public spaces. Last year the project looked at the concept of 'shared space' (motorists/cyclists/pedestrians) and developed a design for the refurbishment of the High Street. Yesterday's briefing for members was an opportunity to hear from consultants Mott Gifford about their options and proposals building on earlier studies. Suggestions to be explored (not yet proposals) included restoring Sussex Street and North Walls to two way traffic, setting a bus only gate at the Southgate Street/Jewry Street junction, completing the cycle routes, and improving the pedestrian environment on St George's Street. WTAP will also need to take account of the planned Silver Hill development (including access to the new bus station) and any potential development at Barton Farm.

Hampshire Home Choice – Choice based lettings – Briefing 30 March 2009

WCC briefing for members on new Choice based Lettings system for social housing – council owned and Housing Association. The scheme, which includes a number of district authorities in south Hampshire, is designed to be accessed online, although conventional telephone and face to face meetings are provided for those who need them. Instead of being required to accept housing offers made to them, appropriate or not, Council and HA tenants will in future be able to state their wishes and requirements, understand their priority scoring, and know exactly how housing allocations have been made. It is hoped that this proactive system, which is about to go live, will result in simpler clearer processes, more satisfied tenants and fewer subsequent moves.

Presentation on Barton Farm to WCC members by Cala Homes – 26 March 2009

Members were invited to hear from potential developers of the Barton Farm site, without prejudice to any future outline planning application. The session was organised by Cala Homes, who are also organising a public exhibition and similar session was also offered to members of the public.

Winchester College Conservation and Development Framework – WTF 25 March 2009

The College has prepared a briefing document for future development of the college built site and restoration of the water meadows. Certain aspects of the plan are to be welcomed, others may be seen as controversial. An exhibition of proposals was organised on 21 and 25

March, and a presentation was made to Winchester Town Forum on 25 March. Full details of the proposals are available on the college website and on WCC website under Committees – Winchester Town Forum.

Winchester District Community History Partnership CHIP – 24 March 2009

I attended the first general meeting of this new partnership organisation of local history groups, which is supported by WCC Cultural Services. The partnership is still embryonic and is looking for more groups across the district to join in – it aims to provide a single point of contact for schools and other organisations bringing groups to Winchester, provide a forum for exchange of ideas, and consult with parish councils to develop programmes that meet the needs of local communities.

For more information contact Dick Selwood 01962 853781 dick@ntcom.co.uk

Signage at Red Lane

I was asked to follow up this matter with WCC (renewal of existing No through Road sign). The Traffic Management team have informed me there is no action that can be taken by WCC as the Common constitutes manorial lands. If the PC as custodians wished to pay for a sign, WCC might be able to assist in installing it.

Planning matters

Captain Barnard Appeal – Informal hearing 26 March 2009

The Inspector conducted a very careful and thorough hearing, allowing considerable input by local residents and representatives, as well as the two main parties to the appeal, Highwood Developments and WCC. Local views in support of WCC refusal were heard from Southdown Residents Association, Parsonage Care Home, Otterbourne PC, Cllr Charlotte Bailey (who is also affected as a local resident) and myself as ward member. The developers had noted that I lived in Hursley, 3.5 miles from the Capt Barnard, as if that would impact on my views as local representative, or indeed user!

The Inspector made several references to another Inspector's decision in the case of the Stanmore Family Pub, and this sets an unfortunate precedent which the Inspector in this case clearly cannot ignore. However, there are also some significant differences in the two contexts. The hearing was followed by a site visit, and we now await the Inspector's decision.

Four Dell Farm

Hours of use of grain dryers

Following PDC Committee refusal of the application to relax hours of use, WCC Planning and Environmental officers have been working with the applicant to develop a mechanism to accommodate exceptional harvest requirements. They have asked Mr Venn to email to WCC when the predicted harvest dates are known and if the current hours may need to be exceeded.

R&W – Roof lights to refurbished buildings

WCC Enforcement team have taken action to require the roof lights to be obscured as conditioned a year ago. HCC Enforcement team are also in discussions with the owners about excessive lighting on site.

Judicial Review

Following the decision by HCC at an earlier Regulatory Committee to allow AJ Blake a discharge of conditions relating to limits on vehicle movements, which effectively provided a mechanism for a new stand alone permission for the crusher operation, not subject to judicial review, local organisation OCASSA reluctantly decided that it could no longer pursue this costly legal path. It is a matter of major concern that not only local democratic procedures but also national legal frameworks have been sidestepped by HCC's support and justification of this procedure.