

Present: Cllrs Oldham (Chairman); Stafford; Williams; Barton-Briddon; Smith; Andrews; Zebedee; Hudson

In attendance: County Cllr C Bailey; District Cllr G Beckett; District Cllr E Bell; Cllr Frank Pearson, WCC Portfolio Holder for Environment, Health and Safety; Mr Julian Perkins; Ms Kath McGee, Director LHT; PC Mark Smith; Mr M Warne; Mrs P Wrightson; Mrs P Cole; 2 Parishioners; Clerk.

1. **Declaration of Interest:** None.
2. **Correspondence:** Correspondence Folder 2 passed to members for circulation.
3. **Apologies for Absence:** Cllr Phillips
4. **Minutes of the Meeting:**

Parish Council meeting 15 January 2008 previously circulated to Councillors.
Proposed by Cllr Stafford, seconded Cllr Barton-Briddon approved and signed.
Extraordinary General Meeting 23 January 2008 previously circulated to Councillors.
Proposed by Cllr Cllr Barton-Briddon, seconded Cllr Andrews, approved and signed.
5. **Matters arising on the Minutes and not discussed elsewhere:**

Cllr Oldham advised that the Country Access Boards were progressing and there were no problems with time schedule or funding foreseen.
9. **District Councillor's Report** (taken early for Cllr Beckett)

Cllr Beckett reported. Airport: the email from Cllr Smith to the Environmental Scrutiny Panel on airport concerns would be followed up. Traffic: WCC had agreed that the number of movements to and from the Waste Transfer Station should continue to be limited. It had been suggested to the Regulatory Committee that this consideration and the cumulative effect of all the traffic should be taken into account when determining future planning applications. Four Dell Farm: the retrospective application for cladding would be heard on 20 February; amendments had been made following Parish Council objections. Car Parking in Winchester: car parks would remain pay on foot, except for Tower Street, until further examination had taken place. Police: the 101 number for non-emergency calls would continue to be used within Hampshire for at least a further year. Climate Change: £18,000 worth of funding had been made available from WCC.
6. **Police Report**

PC Mark Smith reported there had been six offences since last meeting: five thefts from a commercial premises and one minor assault. Also there had been three instances of rowdy nuisance and six suspicious persons reported. The Common had been subject to travellers trespassing with transit vans and caravans, but they had moved on after one night. Cllr Hudson had attended the last Parish Police Partnership Forum to report the concerns of villagers following the recent murder and had requested a greater police presence in the village. Julian Perkins and Kath McGee attended the meeting to follow-up on matters after the EGM on 23 January. The fourth resident from Elderfield had been released without charge from Police bail. Whilst no connection had been found with Elderfield, LHT had understood the concerns of Otterbourne residents and wished to work towards regaining their confidence. A series of events was suggested on site to which villagers would be welcome such as, a summer Jazz performance, a Bonfire Night and Carol Service. Also

the sale of plants and produce was proposed from a wheelbarrow at the entrance. It was confirmed that the Top of the Hill Cricket Club would continue to use the Elderfield ground and was well subscribed. A Parishioner was concerned that a convicted murderer had been resident at Elderfield. Ms McGee explained that he had been assessed as MAPPA Level 2 risk. Cllr Stafford read out the MAPPA categories and also the levels of risk management to distinguish the two stage process of assessing ex-offenders. The Chairman thanked Ms McGee and Mr Perkins for their proposals and for attending.

7. **Southampton Airport – Cllr Pearson, WCC Portfolio Holder for Environment**
 Cllr Pearson also represents WCC on the Southampton Airport Consultative Committee. He presented a paper which he copied to all Councillors on Airport related matters. Discussion related mainly to aircraft noise and overflying of Otterbourne. Cllr Smith pointed out that the increase in complaints had started in 2004 and prior to this overflying of Otterbourne had not been a problem. There had been a history of under-representation for Winchester concerns. The Consultative Committee had not engaged with Winchester to address the noise issues. Graphics had not identified areas of high density housing accurately. The Flying Controls Agreement did not protect residents after the 2.5 nautical mile limit which included Otterbourne. Cllr Pearson advised that representation had improved and that one of the illustrative maps in a recent booklet ‘Southampton Airport – Managing Noise’ had been deemed misleading and was being corrected. The Technical Working Group had recently carried out some trials over Winchester and it was acknowledged that this was positive. Cllr Smith advised that there had been an increase in flying by visual routing rather than by instrumentation, particularly since February 2008 and that this had led to increased flying over Otterbourne and other higher density housing areas. After the 2.5 nautical mile take-off line aircraft no longer followed the Itchen river valley route which used to make good use of the open countryside and that the reason for not continuing with this had not been given. The Winchester Air Group sought recognition to address these issues. Cllr Pearson advised that WAG would be recognised as one of the groups he represented; there would not be a Technical Working Group within Winchester. Cllr Stafford questioned how residents could understand which aircraft routings were either correct or deserved complaint. Cllr Smith advised that a map showing the preferred routes to which residents could refer did not exist. Cllr Pearson advised that complaints stating time and where the dwelling was should be telephoned to: Southampton Airport Noise and Flight Evaluation on 02380 627070; the complaint would be followed through and the resident advised on its validity. A parishioner asked about the future of the airport. It was acknowledged it was necessary and beneficial to the area, but that further increase in aircraft numbers would cause more problems. Cllr Pearson advised that plans for the airport from BAA were to double passenger numbers in the next 10 years and that this would equate to about one third more aircraft allowing for increased aircraft size. Cllr Smith questioned the projected aircraft numbers as unrealistic and likely to be more. Chairman rounded up the discussions by asking Cllr Pearson to take away the concerns that the 2.5 nautical mile limit and visual overflying was not in the interests of Otterbourne residents. Cllr Pearson acknowledged the concerns and advised he would take them on board for future representation. Chairman thanked him for attending.
8. **County Councillor’s Report**
 County Cllr Bailey’s report had been copied to Councillors and is attached.
9. **District Councillor’s Report**
 District Cllr Bell’s report had been copied to Councillors and is attached.

10. **Open Session for Parishioners**

The meeting was closed. A milky fluid on the Borne stream had been seen. It had appeared on several occasions and lasted for a few days. Council were informed that the Environment Agency had reported it was non-toxic, but it had not been established what it was or where it originated. The meeting was re-opened.

11. **Report of the Finance Committee**

a) Parish Accounts and Cheques for Payment

As attached.

12. **Report of the Amenities and Recreation Committee**

a) Recreation Ground – opportunity to purchase freehold: to consider valuation report

The valuation report had been received from Goadsby. Council agreed that members of the Recreation and Finance Committees should enter discussions with Southern Water based on the valuation and tenancy agreement. **Cllrs Zebedee, Stafford, Andrews**

b) Children’s Play Area - verbal report on safety inspection

The Children’s Play Area and Youth Facilities had received the annual safety inspection. Cllr Stafford had attended and the Handyman had been instructed on a number of minor works. Several items of the play equipment were expected to receive medium risk assessments in terms on not meeting current safety specifications; the climbing frame was expected as medium/high risk. It was agreed that the play area would be reviewed if the Big Lottery bid was unsuccessful. Cllr Williams advised that the bid had been submitted and the outcome would be known in three months. Further funding from other commercial operations in the area and HCC for a notice board was being progressed. **Cllr Williams**

c) Parish Notice Boards – proposal to spend up to £2,500 to remove two metal boards at Elderfield and Poles Lane and to purchase and erect three new wooden boards at Boyatt Lane opposite The Otter PH, Main Road at the bus stop opposite The White Horse PH and Oakwood Park Recreation Ground

Cllr Stafford had submitted an assessment report and recommendation to replace the last three remaining metal boards which were in poor state of repair with two new large wooden free standing notice boards and one new smaller wooden hanging board. The metal board on Boyatt Lane would be renovated and offered to the Allotments Assn. The 2007/08 budget held £1000 remaining for notice boards; a further £1500 would be allocated from Contingency funds. Proposed by: Cllr Oldham; seconded Cllr Zebedee and agreed by Council. **Clerk**

d) Oakwood Copse and Sparrowgrove

Cllr Williams reported that the Steering Group was working well towards purchase and the sealed bid date had been moved to 31 March. A flyer requesting minimum donations of £500 from residents in the area had raised a substantial amount; further pledges would now be requested of any amount. Cllr Bailey was acting as ‘holder of pledges’. A Newsletter had been produced keeping all residents up-to-date. The legal structure of ownership and creation of a trust was being investigated. Concern had arisen regarding one dwelling in Oakwood Copse wanting to purchase an acre for private ownership and the Steering Group was considering this. The Parish Council agreed that it was important to retain the integrity of the woodland and that purchase of the whole area for community use was preferable. It was agreed that the price of £85,000 was market value given the interest from other purchasers and it was hoped this would be raised. Concern was expressed at the amount of clearance happening very recently in the woodland, although this had been agreed by Southern Water. Council supported placing the woods under a woodland Tree Preservation Order. Cllr Williams would inform Clerk whether the Steering Group had any concern. Future maintenance of the woodland was being examined and grants, Sparsholt College and volunteers considered. The Insurance Brokers had advised that the Parish Council could undertake Public Liability as long as it had an insurable interest in the woodland

eg as a tenant and undertook the risk assessment and maintenance requirements. The small cleared area in the Copse had recently been sold to Portman Developments. The files would be checked for previous housing applications in 2004 on this land. **Cllr Williams/Clerk**

13. **Report of the Planning and Highways Committee**

a) Applications and Decisions

There was discussion on several applications and comments submitted as attached.

b) The Common – to consider works required to the boundary markers and bund

There had been an incursion onto the Common by travellers with transit vans and caravans lasting one night. Cllrs Stafford and Barton-Briddon had submitted an assessment report made prior to this detailing maintenance and security issues. A further site meeting had taken place with PC Mark Smith. Concreting in markers was considered too expensive. A recommendation for creating a ditch and bund was put forward: along the length and both sides of the central service road; along Boyatt Lane; reinstatement along Red Lane and Chapel Lane. Three tenders to be sought. It was agreed that the Common security should be an ongoing concern. **Clerk**

c) Street Lighting – proposal to spend up to £1000 for one street light at the entrance to Otterbourne School/junction of the footpath from Cranbourne Drive public car park
HCC had advised that no funding had been made available for the CSI scheme, but it would carry out the works if funding came from the Parish Council. £1000 could be allocated from funds set aside as part of a sinking fund for replacement of street lights. Proposed by: Cllr Hudson; seconded Cllr Stafford and agreed by Council. **Clerk**

14. **Report of Representatives to various bodies**

Otterbourne Village Hall Committee

OVHC was seeking further costing for the proposed extension as piling foundations were required.

Conservation Group

The pond at Sponder's Mede required a new lining and support was being sought from the Environment Agency. A contractor had been asked to attend to the overhanging trees there. The new sign at the Old Church Yard had not been erected because of Police activity and a new Hawthorn hedge would be planted at the entrance. Archive material about the Post Offices in Otterbourne had been researched dating from 1813.

15. **Risk Assessment and Management**

The Sports Club had been asked to furnish the electrical inspection of the floodlight stanchions at the Recreation Ground.

16. **Any other business**

None arising.

17. **Date of next meeting:** 18 March 2008.

Report of the Finance Committee

a) <u>Parish Accounts stand as follows</u>	£	£
	Current Balance	Last Statement Balance
Lloyds TSB Treasurers a/c 1074401 to 30 November	3416.72	5746.99
Bank of Ireland No 1 Open Spaces	25004.90	25157.13
Bank of Ireland No 2 Deposit	38341.18	49807.71
Bank of Ireland No 3 Clerks Gratuity	948.61	936.32
Bank of Ireland No 4 Sports Club	Closed	Closed
Bank of Ireland No 5 Reserve	15583.50	15381.31
Bank of Ireland No 6 Children's Play Area	<u>25908.23</u>	<u>25572.07</u>
Total Balance	<u>111533.51</u>	<u>119,994.73</u>

b) Cheques for Payment from Lloyds TSB Account

2015	OVHC - PC Meeting January and EGM	£ 40.00
2016	Mrs M Gaines – bus shelter cleaning January	£ 103.86
2017	Mrs J Ayre – salary January	£ 571.73
2018	Mrs J Ayre – office allowance and travel exps January	£ 95.24
2019	Jim Kimber – recreation ground maintenance January	£ 212.95
2020	Petty Cash	£ 50.00
2021	Goadsby – valuation report for Recreation Ground	£ 646.25
2022	Winchester City Council – dog bin emptying	£ 161.20
2023	Audit Commission – external audit fees	£ 470.00
2024	Ron Emery – allotments footpath cutting (annual fee)	£ 84.00
2025	Celia Harris – VDS work	£ 360.00
2026	Dennis Bright – VDS work	£ 120.00
2027	Cllr Hudson – VDS work	<u>£ 23.30</u>
		£2938.53

Applications and Closing Dates for Comments

<p>Case No 08/00077/FUL 14 February</p>	<p>6 Greenacres Drive, Otterbourne New conservatory to the rear No comment</p>
<p>Case No 07/03092/FUL 14 February</p>	<p>Highways, Main Road, Otterbourne Proposed two bed bungalow to front garden Comment: Concern regarding over-development of the plot with the sub-division creating two poorer plots and that the building line is being moved forward. However, the new proposal would not be seen from Main Road or obscure the sight lines from the two adjacent properties.</p>
<p>Case No 08/00040/OUT 7 February</p>	<p>Land adjacent to Wood Sorrell, Main Road 2 no four bedroom detached and 2 no two bedroom semi-detached dwellings (OUTLINE – considering siting, design and access) Comment: Concern regarding over-development of the site. The type of housing proposed is not in keeping with the middle of the village. The extra drive onto Main Road could cause traffic issues. It is an important site and the village should benefit from housing design that is sensitive and in-keeping with the setting: reference VDS in final draft with WCC.</p>
<p>Case No 08/00102/FUL 28 February</p>	<p>2 Otterbourne Homes, Main Road, Otterbourne Construction of detached garage/bicycle shed Comment: Concern about drainage implications of this development and an additional garage. If screening between the bungalows is needed, this results from poor design and would not be improved by the inclusion of a garage.</p>
<p>Case No 08/00113/FUL 28 February</p>	<p>Yeoman’s Drove, Main Road, Otterbourne Construction of a detached double garage Comment: Concern about the erosion of the building line with the garage at right angles and in front of the house; also that the screening vegetation could be removed. Height is excessive and out of proportion to adjacent buildings. Concern about incursion of water downslope into neighbouring property.</p>
<p><u>Decisions</u></p>	
<p>Case No 07/02821/FUL</p>	<p>Former Hilltop Cafe, Boyatt Lane, Otterbourne 1 no four bedroom dwelling with detached single garage (amendment to permission W02170/03) Application permitted</p>
<p>Case No 07/03077/HCS</p>	<p>Veolia ES (Hampshire) Ltd Demolition of former bailing shed and erection of two new waste transfer buildings and other external alterations WCC Comment: That no objection be raised</p>
<p>Case No 07/03127/FUL</p>	<p>Coilteach, Park Lane, Otterbourne Detached double garage Application refused : its siting would result in a detrimental impact on character of street scene</p>