

Present: Cllrs Oldham (Chairman); Hudson; Stafford; Williams; Barton-Briddon; Andrews

In attendance: County Cllr C Bailey; District Cllr E Bell; PC Nigel Harding;
Mr M Warne; Mrs P Cole; Clerk.

1. **Declaration of Interest:** Cllr Williams made note that she was a Director of the Sparrowgrove and Oakwood Copse Conservation Group Trust should any discussion arise on this matter.
2. **Correspondence:** Correspondence Folder 2 passed to members for circulation.
3. **Apologies for Absence:** District Cllr G Beckett; Cllr Zebedee; Cllr Phillips
4. **Minutes of the Meeting:**
Parish Council meeting 20 May 2008 previously circulated to Councillors.
Proposed by Cllr Barton-Briddon, seconded Cllr Hudson, approved and signed.
5. **Matters arising on the Minutes and not discussed elsewhere:**
 - i) VDS: Cllr Hudson advised that the responses received from the public consultation had been considered and agreed at a meeting with Steve Opacic at WCC. The VDS would proceed to Local Development Framework stage on 15 July before adoption and printing.
 - ii) Security Works to the Common: Serco had confirmed its quotation would be for works to the Parish Council's specification and had been instructed by the Clerk.
6. **Police Report**
PC Harding reported that there had been 10 incidents reported, but only 2 crimes since last meeting.
7. **County Councillors Report**
A copy of Cllr Bailey's report had been copied to all Councillors and is attached.
8. **District Councillors Report**
A copy of Cllr Bell's report had been copied to all Councillors and is attached.
9. **Open Session for Parishioners**
A resident was very concerned that two convicted murderers and one serial burglar had been resident at Elderfield. Cllr Oldham advised that Councillors had recently attended a meeting with the new Project Manager and Area Manager of Elderfield. A plan to form a Community Liaison Group was being considered and at least one member of the Parish Council would be represented on this.
10. **Report of the Finance Committee**
 - a) Parish Accounts and Cheques for Payment
As attached. The Precept for 2008/09 had been correctly received.
11. **Report of the Amenities and Recreation Committee**
 - a) Recreation Ground – update on opportunity to purchase freehold
The Clerk reported Cllr Zebedee had received notification from Peter Hawkey that the Parish Council should continue with the Lease of the Sports Ground for the time being. Council agreed Southern Water should be contacted to make clear whether the offer had been retracted and the ground was no longer for sale either to the Parish Council or any other party.

Action	By Whom	By When
To write to SW and confirm status of Recreation Ground	Clerk	15 July 2008

b) Otterbourne Sports Club Lease - update

The Clerk reported that no response had been received from the Club following return of the final draft Lease by Parish solicitors with their letter dated 15 May. A follow up letter had been written by the Parish solicitors to the Club's solicitors dated 17 June stating the Lease should be approved as a matter of urgency and informing the Club that the Lease must be signed before the start of the new season. The Clerk had contacted Ian Ritchie, Chairman of the Sports Club. Stuart Munroe, Chairman of the Football Club, had replied that he would respond in 2-3 days. Council agreed that the Clerk should follow-up again with Stuart Munroe and Cllr Oldham would telephone Ian Ritchie. If this did not result in return of the Lease then the Clerk would make investigations regarding the Notice to Quit procedure.

Action	By Whom	By When
To follow-up with Stuart Munroe	Clerk	20 June 2008
To telephone I Ritchie or S Munroe	Cllr Oldham	30 June 2008
To investigate Notice to Quit	Clerk	08 July 2008

c) Children's Play Area – update

Councillors had met at the Play Area to mark out the proposed Lappset plan. Clerk had asked Lappset for a revision: moving the area further away from residents' boundaries. WCC had announced the criteria for projects under the Playbuilder Funding scheme. The aim is to support significant projects that offer exciting free play experiences and contributions could be up to £40,000 - £50,000 to each eligible scheme. Projects with funds already set aside would not be accepted. Projects should be based on a clear assessment of identified needs. Projects should be 'attractive and innovative for children, particularly 8-13 year olds and which are attractive to girls and inclusive for disabled children and minority groups. There is also a strong emphasis on creativity and giving children opportunities to explore the natural environment.' Council discussed the possibility of either submitting a project for a sensory garden separate to the play area or a tarmac path around the whole recreation ground for cycling, running and skating. It was agreed that the likelihood of success was small but Council would submit the sensory garden project.

Action	By Whom	By When
To write to WCC showing interest in submitting a sensory garden project	Clerk	30 June 2008

12. **Report of the Planning and Highways Committee**

a) Applications and Decisions

As attached. It was suggested that Councillors should view applications together as a Committee wherever possible.

Action	By Whom	By When
4 Bourne Close: submit objection	Clerk	19 June 2008
9 Oakwood close: make comment on retrospective applications	Planning Cttee to inform Clerk	07 July 2008

b) Appeal by Coillteach

Council agreed that the Comment submitted at application stage would stand.

c) Parish Lengthsman – to discuss the possibility for Otterbourne

A brief from Cllr Hudson had been copied to all Councillors. The Parish Charter between County and Parish Councils was being revised. Cllr Hudson felt it could be an appropriate opportunity to reinstate the use of Lengthsmen for certain highway works within villages such as sign cleaning, clearing grit and blocked drains which did not get sufficient attention from HCC. Cllr Stafford expressed concern that a Lengthsman should not be funded by the Parish when the work was the responsibility of HCC. Council agreed to research the possibility further.

Action	By Whom	By When
To write to Clerks and Council's Direct to determine if any other Parish has a Lengthsman. To make enquiry to Worcestershire CC	Clerk	15 July 2008

c) Community Flood Plan – to discuss the possibility for Otterbourne

Cllr Stafford had produced a report and recommendations arising from flooding in Otterbourne which had been copied to all Councillors. This examined the background, likelihood of flooding and contingency planning. The report concluded that a general contingency plan, taking into account consequences of other emergencies such as fire and extreme weather would be more beneficial than concentrating on flooding alone. Item to be carried forward to July Agenda.

Action	By Whom	By When
To read report and check websites listed for discussion at July meeting.	All Councillors	15 July 2008

13. **Report of Representatives to Various Bodies.**a) Conservation Group

The AGM had taken place on 3 June including a talk given on the Itchen Navigation project. A Working Party had been organised for Sponder's Mede on 22 June.

b) Otterbourne Village Hall Committee

The contract for the Village Hall extension had been placed and it was hoped would be complete by September. It was still uncertain whether the loan for £6,000 from the Parish Council would be required. An excellent Summer Variety Show had been staged. Tickets were on sale for the next event with the Palm Court Orchestra.

14. **Risk Assessment and Management:** Nothing reported.15. **Any Other Business from Councillors**a) Civic Service

Cllr Oldham announced a provisional date: Sunday 26 October to be hosted by Otterbourne this year. Hursley Parish Council would also be invited to take part and share the event ongoing.

Action	By Whom	By When
To invite Hursley Parish to join with Otterbourne and Compton&Shawford	Cllr Oldham	asap
To book Village Hall	Clerk	asap
To formulate guest list	Cllr Oldham/Clerk	

b) Position of notice board on the Common

This had previously been agreed in front of The Otter PH. Following a suggestion from the Conservation Group, Cllrs Stafford and Oldham had examined an alternative position on the verge at the bend of Boyatt Lane and Chapel Lane. It was agreed that this would be a more effective position for parents and residents en route to the school and village and it was considered a wide enough verge for safety.

c) Footpaths – equality of access

Cllr Stafford noted that access to two footpaths depended on stiles and requested that the possibility of a kissing gate be examined.

Action	By Whom	By When
To check funding opportunities	Clerk	15 July 2008
To examine kissing gate possibilities	Cllr Oldham	15 July 2008

16. **Date of next meeting:** 15 July 2008

OTTERBOURNE PARISH COUNCIL
17 JUNE 2008
Report of the Finance Committee

a) <u>Parish Accounts stand as follows</u>	Current	£ Last Statement Balance	£ Balance
Lloyds TSB Treasurers a/c 1074401		2002.09	6015.02
Bank of Ireland No 1 Open Spaces		24531.75	24565.93
Bank of Ireland No 2 Deposit		50816.66	33764.20
Bank of Ireland No 3 Clerks Gratuity		971.46	960.30
Bank of Ireland No 5 Reserve		15959.57	15775.96
Bank of Ireland No 6 Children's Play Area		<u>27540.91</u>	<u>26728.81</u>
Total Balance		<u>121822.44</u>	<u>107810.22</u>

b) Cheques for Payment from Lloyds TSB Account

2073	Came & Co	£ 2315.86
2074	OVHC	£ 20.00
2075	Jim Kimber – Recreation Gd maintenance May	£ 212.95
2076	Mrs J Ayre – salary May	£ 581.30
2077	Mrs J Ayre – office and travel expenses May	£ 163.07
2078	Mrs M Gaines – bus shelters cleaning May	£ 106.98
2079	Chubb Security – pavilion alarm maintenance	£ 146.36
2080	Allotments Association	£ 100.00
2081	Cllr R Oldham - expenses mayoral dinner tickets	£ 58.00
2082	HMRC – NI and Tax er/ee April/May/June	£ 244.15
2083	Petty Cash	£ 100.00
2084	Hampshire ALC – publication on New Governance and Accountability Guidance	£ 2.00
2085	Bryan Foot – various handyman items	£ 138.30
2086	Cllr S Hudson – travel expenses	<u>£ 7.60</u>
		£4196.57

Cheques for Payment from Bank of Ireland No 1 Open Spaces Account

0007	Jim Kimber – Cranbourne Drive maintenance May	£ 188.00
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Cheques for Payment from Bank of Ireland No 2 Deposit Account

0070	Otterbourne Parish Council – transfer	£5000.00
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OTTERBOURNE PARISH COUNCIL
Planning Matters for Consideration at the Meeting on 17 June 2008

Applications and Dates for Comments

Case No: 08/01030/FUL 19 June	4 Bourne Close, Otterbourne 1 no chalet bungalow dwelling (OUTLINE) Objection: overdevelopment of the plot; access drive too narrow for additional vehicular use; visual amenity of neighbouring properties.
Case No: 08/01138/FUL 26 June	29 Oakwood Avenue, Otterbourne Single storey rear extension No objection
HCC Case No: PLAN/PC/WR018 2 July	Waste Transfer Plant, Poles Lane, Otterbourne Extension to approved office This application will be decided by HCC No objection
Case No: 08/01420/FUL Case No: 08/01418/FUL 11 July	9 Oakwood Close, Otterbourne Attached single garage and front porch (RETROSPECTIVE) First floor side extension and conversion of integral garage to living accommodation (RETROSPECTIVE) Under consideration

Appeal

WCC Case No: 07/03127/FUL 10 July	Coillteach, Park Lane, Otterbourne. Application for detached double garage Appeal Ref: APP/L1765/A/08/2074786/WF Comment submitted at application: Concern that this could move the accepted building line forward and have visual impact for the surrounding houses and street scene. If approved, it is important that the hedges should be retained roadside and with the adjoining neighbour to provide natural cover.
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Decisions

Case No: 08/00777/FUL	8 Waterworks Road, Otterbourne Proposed single and two-storey rear extension and detached single garage Application refused
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Report to Otterbourne Parish Council from County Councillor Charlotte Bailey 2008-06-17

Visit to Veolia, Poles Lane

I arranged a meeting between members of the Parish Council and Richard Johnson the new Commercial Director of Veolia. It was a chance to establish once again a conversation to look at some of the issues which the Parish Council and residents want to discuss concerning the Transfer Station in Poles Lane and its impact on the quality of life in Otterbourne. Richard gave us a mini seminar on waste disposal in Hampshire and then listened to some of our concerns. He agreed:-

- ◆ to send the Parish Council a record of one month's record of lorry movements. To do this annually;
- ◆ to ask lorries which arrive which direction they came from so an estimate can be made of proportions which come through Otterbourne (and Hursley and Compton);
- ◆ to provide a list of names of companies which go to the Transfer Station;
- ◆ to come to the Parish Council meeting with any forward plans for planning applications.
- ◆ to take action on any complaints of Veolia or Integra lorries which people report for speeding on 01962 764000
- ◆ the refuse lorries are the responsibility of District Councils so complaints should go to them.
- ◆ To litter pick the road up to the Transfer Station and near the entrance and to report to the City Council any litter on the main highway.

Please let me know if there are any omissions as I shall email this to Richard tomorrow.

Itchen Navigation Project

The June edition of the Itchen Navigation News is now available. You can see it on www.hwt.org.uk or call 01489 774413 to ask for a copy. It gives a succinct update and also volunteering opportunities so those who missed the conservation group talk can see how the project is moving forward.

Greening Campaign

Olivers Battery has started a Greening Campaign which aims to get the whole community involved, reduce energy use and estimate carbon savings for the whole village. The intension is to make it fun and pain free! This started in Petersfield and has now spread to many villages in the South East. It provides a structure and support to work as effectively as possible but allows communities to tackle it in their own way. Details can be found at www.greening-campaign.co.uk or 07918941398.

Foster Carers

Just two of Hampshire's dedicated band of more than 600 foster families are to be honoured in tomorrow's Queens Birthday Honours list. The couple from prtchester have been fostering for more than 14 years.

Hampshire needs more foster carers to ensure that children can receive the very best of care when for whatever reason their own families cannot look after them. If anyone is interested in becoming a foster carer they can find out more by telephoning 0845 6011895 or by visiting www.fostering.hampshire.gov.uk

Survey on highways and transport services

A MORI survey is being sent to 4,500 Hampshire residents asking them for their views on highways and transport services provided by HCC. This is a National survey enabling local authorities to compare results, share in best practice and identify opportunities to work together in the future. The intention is to understand customer views better and work together to deliver the best possible results for local residents. I hope it will mean that we get quality repairs done more quickly! The transition between Balfour Beatty the last Highways contractor and Amey the new one has been less smooth than hoped. Please contact me if you have any problems with work done.

Southampton Airport – Royal Mail request to EBC for temporary night flying

WCC was notified by Eastleigh Borough Council of a request from Royal Mail for a relaxation of the current restrictions on night flying to allow the nightly (2am) mail flight from East Midlands Airport to land at Southampton for a period of 6 months whilst the runway at Bournemouth Airport is being relaid. Sue Blazdell, Environmental Health Manager at WCC, informed local councillors and WAG members, inviting them to comment directly to EBC. I have responded, in agreement with the recommendation of EBC (and WCC), that the temporary relaxation should be refused, despite any consequent disruption to Royal Mail business efficiency, because it would seriously affect the peace of residents under the flight path and critically undermine the case against all night flights.

WCC Planning Enforcement

Janine Wright, Planning Enforcement officer who dealt with many local cases has left the service, and has not yet been replaced. This means the team is currently understaffed. Ms Wright's caseload has been passed to Rob Riding.

Meanwhile WCC Planning Enforcement service has successfully prosecuted a case on the other side of the district – see WCC website for more details.

<http://www.winchester.gov.uk/media/pressreleases/NewsArticle.asp?id=SX9452-A7841351>

City Council gets tough on Planning Enforcement

Winchester City Council has successfully prosecuted a farmer in Durley for not complying with a Planning Enforcement Notice. Fareham Magistrates Court handed out a £5,000 fine to Mr Boyse of Snakemoor Farm, Durley and ordered him to pay £1,000 in costs.

WCC Local Development Plan (LDF) Issues and Options Consultation

The Council is still analysing the thousands of responses received during this consultation and the Preferred Options paper is therefore unlikely to be issued before the Autumn. However, there is likely to be an interim announcement before the summer.

There will be an LDF briefing for Councillors on Housing Sites throughout the district on 9 July – I will report back at the next meeting.

Winchester and 2012 Olympics, Paralympics and Cultural Olympiad

Councillors have been invited to a briefing on 26 June on the opportunities for Winchester city and district to contribute to and benefit from the Olympic effort, especially in the provision of training facilities for visiting teams.